

**MIDDLEWICH TOWN COUNCIL**  
Victoria Building,  
Lewin Street,  
Middlewich, CW10 9AT  
Telephone – 01606 833434  
Email – Clerk@middlewich.org.uk



Dear Councillor

You are summoned to attend the Five Hundred and Twenty fourth Meeting of Middlewich Town Council on **Monday 19<sup>th</sup> October 2020 at 7.15pm**. The Meeting will be held using Zoom Video Conferencing. Councillors will receive an email invitation to join the meeting.

The public can join the meeting at <https://bit.ly/36VRuvV> password: MTC191020 or watch live on Facebook at [www.facebook.com/middlewich.towncouncil.3](http://www.facebook.com/middlewich.towncouncil.3)

Yours sincerely

A handwritten signature in black ink, appearing to read "Lisa Benskin".

**Lisa Benskin**  
Town Clerk

## **AGENDA**

### **Part One**

1. To receive and approve Apologies for Absence
2. To note any Declarations of Members' Interest on any agenda item
3. To receive any announcements to be made by the Chairman

### **FEEDBACK AND REPORTS**

4. Public Participation: To consider any questions received in advance and to discuss any matters raised by members of the public at the meeting.  
*A period not exceeding 15 minutes for members of the public to ask questions or raise queries. If wishing to speak during this section of the meeting, please ensure you join the meeting via Zoom using the details above.*

### **QUESTIONS RECEIVED IN ADVANCE**

- a) A member of the public has asked the Council to please provide a progress update on the neighbourhood Plan?
- b) A member of the public asks "I wondered why the trees in Long Lane were being cut down/made safe at Cheshire East expense - yet the 'Avenues' trees appear to require Middlewich Town Council funding. This seems most odd, particularly given that the two huge trees on Beechfield Drive were also cut down last year at Cheshire East organisation and expense"

5. To receive and adopt;
  - a) the Minutes of the Five Hundred and Twenty-second Meeting of Middlewich Town Council held on Monday 21<sup>st</sup> September 2020 **(see attached)**
  - b) the Minutes of the Five Hundred and Twenty-third Meeting of Middlewich Town Council held on Friday 25<sup>th</sup> September 2020 **(see attached)**
6. To note the minutes of Committee Meetings that have taken place since the last meeting:
  - Internal Committee Meeting – 6<sup>th</sup> October 2020 **(see attached)**
  - External Committee Meeting - 8<sup>th</sup> October 2020 **(see attached)**
7. To consider the transfer of Community Assets and the rental of the Civic Way car park garage from Cheshire East Council for a nominal figure **(see attached)**
8. To consider the replacement of the Fire Alarm System in Victoria Hall and Buildings **(see attached)**
9. To consider the recommendation from Cllrs Orme and Latham with respect to the External Lighting replacement **(see attached)**
10. To consider the appointment of a Marketing Consultant and funding of the 'Make it Middlewich' project **(see attached)**
11. To approve the replacement of the Cross Street Light fixings on Wheelock Street **(see attached)**
12. To approve the purchase of a laptop and mobile phone to enable the Administration Assistant to work from home **(see attached)**
13. To consider any Members' Items previously submitted in writing **(see F2036 attached)**:
  - a) To consider separately 1) Empty Properties to Wheelock Street and 2) Youth Meeting Place, and to come to a considered way forward on both items for the good of Middlewich Town Centre and its youth generation as a whole  
(Cllr Latham)
  - b) To consider the introduction of Electric Vehicle Charging points in Middlewich  
(Cllr Boyle)
14. To receive verbal reports from Members of Cheshire East Council
15. To receive updates from any Members appointed to External Bodies
16. To review the Resolutions Log **(see attached)**
17. Member questions to the Clerk

## **FINANCE**

18. To consider the Council's Income and Expenditure to date **(attached)**
19. To consider and approve any invoices due for payment **(attached)**
20. To note any payments made **(attached)**
21. To consider the first draft of the Council and Committee Budget for 21/22 **(attached)**

## **ENVIRONMENT**

22. To consider a consultation response to the proposals made in the Planning White Paper (**see attached**)
23. To consider continuing to contribute to the Cheshire East CCTV provision for Middlewich (**see attached**)

### **UPCOMING MEETINGS**

24. To note dates of forthcoming meetings:
  - Internal Committee – Tuesday 3<sup>rd</sup> November 2020 at 7:15pm
  - External Committee – Thursday 5<sup>th</sup> November 2020 at 7:15pm
  - Town Council – Monday 16<sup>th</sup> November 2020 at 7:15pm

*All scheduled Council meetings to be held by Zoom at this time until Government Guidelines allow a return to normal public meetings.*

### **PART 2**

**To make a resolution to move into Part 2 session and exclude the public and press from the meeting on the grounds that the matters to be discussed contain confidential information relating to staffing and financial matters and commercially sensitive information.**

25. To consider the Town Clerks proposed staffing structure (**see attached**)
26. To receive updates on any ongoing staffing items