

MIDDLEWICH TOWN COUNCIL
Victoria Building,
Lewin Street,
Middlewich, CW10 9AT
Telephone – 01606 833434
Email – admin@middlewich.org.uk



Dear Councillor

You are summoned to attend a meeting of the External Committee on **Thursday 1st April 2021 at 7.15pm**. The Meeting will be held using Zoom Video Conferencing. Councillors will receive an email invitation to join the meeting.

The public can join the meeting at <https://bit.ly/3fkRxGa> password: MTC031220 or watch live on Facebook at www.facebook.com/middlewich.towncouncil.3

Yours sincerely

Lisa Benskin

Town Clerk

AGENDA

PART 1

1. Apologies for Absence
2. Declaration of Interests
3. Public Participation

A period not exceeding 5 minutes for members of the public to ask questions or submit comments

4. To approve the minutes of the meeting held on 4th March 2021 (**attached**)

PLANNING

5. To consider the current Planning Applications and Decisions

Registered Applications

- A) **21/1279C** - Kinderton House Hotel, Kinderton Street, Middlewich, Cheshire CW10 0JE

Proposal - Erection of a partly glazed retractable awning structure to provide all-weather shelter to an existing outdoor seating area.

Comments Deadline: **15/04/21**

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/1279C&query=37d57564-2819-4d56-9894-506f9e4861af>

B) 21/1205C Former Cledford Hall Farm, Cledford Lane, Middlewich, Cheshire

Proposal Erection of 10 gypsy and traveller transit pitches and associated amenity block.

Comments Deadline: **15/04/21**

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/1205C&query=55864654-2bad-4612-849b-2e52d59ec322>

C) 21/1421C 124 Warmingham Lane, Middlewich, Cheshire, CW10 0HN

Proposal - Rear Garage Extension to be used for storage, widening of existing dropped kerb and proposed additional dropped kerb to Warmingham Lane.

Comments Deadline: **08/04/21**

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/1421C&query=53907421-a073-4a2b-b717-c322623edbe4>

D) 21/1436C – British Salt Ltd, Cledford Lane, Middlewich, Cheshire CW10 0JP

Proposal - Demolition of garage building at the British Salt factory

BRITISH SALT LTD, CLEDFORD LANE, MIDDLEWICH, CW10 0JP

Comments Deadline: **05/04/21**

<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/1436C&query=ee4efd0f-ff3f-4597-a9d8-6b13e7498988>

Decided

21/0332C – 4 Tewkesbury Close, Middlewich, Cheshire CW10 9HT

Proposal - Installation of fence, concrete posts and timber fence panels between two properties to the boundary lane

Decision – Refused 22/03/2021

21/0753C – Environmental Services Hub, Cledford Lane, Middlewich, Cheshire CW10 0JR

Proposal – Prior approval for installation of a 146.9KWP solar photovoltaics array to the existing roof

Decision – Determination appvl not reqd (stage 1) 19/03/2021

20/5070C – 4 Oldgate Close, Middlewich, Cheshire CW10 0PG

Proposal – construction of rear single storey extension

Decision – Approved with Conditions 26/03/2021

20/5774C - 31 New King Street, Middlewich, Cheshire CW10 9ED

Proposal – Construction of two storey side extension and single storey rear extension

Decision – Approved with Conditions 23/03/2021

20/5562C – 11 Honiton Way, Middlewich, Cheshire CW10 9QS

Proposal – Garage extension and boundary wall

Decision – Refused 23/03/2021

Parks and Play Areas

6. To Consider the locking times of Fountain Fields
7. Parks and Play Areas Update
8. To consider an update of the Air Quality Working Group
9. Resolution Log (**attached**)
10. Questions to the Clerk

PART 2

DATE OF NEXT MEETING: 6th May 2021 at 7.15pm Via Zoom

MIDDLEWICH TOWN COUNCIL
Victoria Building,
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Middlewich, CW10 9AS
Telephone – 01606 833434
Email – Clerk@middlewich.org.uk



EXTERNAL COMMITTEE

Minutes of a meeting of the Town Council's External Committee held via Zoom video conferencing on Thursday 4th March 2021, commencing at 7.15pm

PRESENT

Councillor C Jones (in the Chair), S Boyle, C Bulman, M Hunter, G Orme, J Parry

In attendance: N Antoney, Deputy Town Clerk, D Thompson Events Manager

EX2 – 231 Apologies for Absence

RESOLVED:

Cllr D Latham (Personal)

EX2 – 232 DECLARATIONS OF INTEREST

RESOLVED:

Cllr G Orme declared an interest as member of the Ansa Liaison Committee

Cllr M Hunter declared an interest in application 21/0699C as Chairman of Strategic Planning

Cllr J Parry declared an interest as Cheshire East Cllr and Director of TSS

EX2 – 233 Public Participation

None

EX2 – 234 MINUTES

It was **RESOLVED** that the Minutes of the meeting of the External Committee held on the 4th February 2021 be approved.

EX2 – 235 To Consider the report of the Events Manager for FAB30

The Committee considered the report of the Events Manager

It was **RESOLVED** to

- To rebook the Commitments and the old Time Sailors for next year's FAB30
- That the Events Managers proposal to move to the Working Group to explore further
- The date for FAB 30 2022 be agreed as 16th, 17th, 18th & 19th June 2022

EX2 – 236 To consider current Planning Applications.

The committee considered and discussed the current planning applications for Middlewich.

It was **RESOLVED** to submit the Committee's planning comments as noted below:

A) 21/0651D – Land at Pochin Way, Middlewich, Cheshire

Proposal – Discharge of conditions 3, 14, 15, 20, 23, 24 & 34 and part discharge of conditions 4, 6, 7, 8, 9, 17, 19, 22, 25 & 31 on approval 20/2064C.

Comments Deadline: 17/03/2021

Committee Decision:

No objection subject to condition 34 being agreed by Archaeology due to archaeology not being done

B) 21/0699C – Land off, Warmingham Lane, Middlewich, Cheshire

Proposal – Non-material amendment to 19/0782C - Full planning permission for the partial removal of an existing pipeline corridor and the creation of a new pipeline corridor diversion

Comments Deadline: 12.02.2021

Committee Decision:

Objection due to further land being opened for future development.

C) 21/0607C – Glebe Farm, Booth Lane, Moston, Cheshire

Proposal – Application for the approval of reserved matters for the appearance, landscaping, layout and scale following outline approval 13/3449C - Outline application for residential development (approximately 450 dwellings), retail unit (A1, A2, A3, A4 and/or A5) and supporting infrastructure

Comments Deadline – 18/03/2021

Committee Decision:

The Council **OBJECTS** to the development on the basis that there should be no new development without improvement to the infrastructure of the town, including doctors and schools.

Furthermore, the Council requires, a condition on any such permission to restrict construction traffic access to the site via Booth Lane ONLY. Construction Traffic should not be able to gain access to the site via Warmingham Lane, due to this being a safe route to school. A condition should also be added requiring the updating of any previously obtained Archaeological report.

The Council continues to raise a number of detailed concerns with respect to the development itself and removal of conditions as previously detailed on their response to application 21/0228D which have not yet been responded to. These concerns are restated upon this application and require urgent response before any approval is given.

Cllr J Parry left the meeting

D) 21/0581D – Total Park, Plot 63, Midpoint 18, Pochin Way, Middlewich, Cheshire

Proposal – Discharge of conditions 6, 12, 14, 15, 17, 18 & 19 on approved application 20/0860C - The proposed development is for a single industrial unit, Use class B1, B2, B8, totalling 123,000 sq. ft. which will incorporate Warehouse space, and offices on the first and second floors. The development would also incorporate: Car parking provision. A complimentary scheme of soft landscaping;. Pedestrian access paths;. Cycle stores;. Bin store;. Self-contained service yard

Comments Deadline – 04/03/2021

Committee Decision:

No objection subject to the enforcement officer report regarding contaminated land of compliance section 6 – human health assessment.

E) 21/0568D – Total Park, Plot 63, Midpoint 18, Pochin Way, Middlewich, Cheshire

Proposal – Discharge of conditions 6, 7, 8, 10, 11 & 15 on app 18/1182C

Comments Deadline – 04/03/2021

Committee Decision:

No objection

F) 21/0753C – Environmental Services Hub, Cledford Lane, Middlewich, CW10 0JR

Proposal – Prior approval for the installation of a 146.9KWP Solar Photovoltaics array to the existing roof.

Comments Deadline – 17/03/2021

Committee Decision:

No objection

G) 21/0726D – Lan off, Pochin Way, Middlewich, Cheshire

Proposal – Discharge of Condition 11 on approved app 20/0860C - The proposed development is for a single industrial unit, Use class B1, B2, B8, totalling 123,000 sq. ft. which will incorporate Warehouse space, and offices on the first and second floors. The development would also incorporate: Car parking provision. A complimentary scheme of soft landscaping. Pedestrian access paths; Cycle stores; Bin store; Self-contained service yard

Comments Deadline – 09/03/2021

Committee Decision:

No objection

H) 21/0633D – Land at, Pochin Way, Middlewich, Cheshire

Proposal – Discharge of conditions 3, 9, 10, 12, 16 and 25. Part discharge of conditions 4, 6, 13, 15, 17, 18 and 24 on approval 20/2162C.

Comments Deadline – 08/03/2021

Committee Decision:

No Objection

I) **21/0651D** – Land at, Pochin Way, Middlewich, Cheshire

Proposal – Discharge of conditions 3, 14, 15, 20, 23, 24 & 34 and part discharge of conditions 4, 6, 7, 8, 9, 17, 19, 22, 25 & 31 on approval 20/2064C.

Comments Deadline – 17/03/2021

Committee Decision:

No Objection

J) **21/0699C** – Land Off, Warmingham Lane, Middlewich, Cheshire

Proposal – Non-material amendment to 19/0782C - Full planning permission for the partial removal of an existing pipeline corridor and the creation of a new pipeline corridor diversion.

Comments Deadline – Unknown

Committee Decision:

Objection due to further land being opened for future development.

K) **21/0873C** – 11 Oldgate Close, Middlewich, Cheshire CW10 0PG

Proposal – DischProposed Single rear storey Extension

Comments Deadline – 16/03/21

Committee Decision:

No objection subject to no impact to neighbour amenity

EX2 – 237 Parks and Play Area

The Committee discussed the locking times of Fountain Fields

It was **RESOLVED** that:

- Fountain Fields continue to be locked on Friday and Saturday nights at 6.30pm

EX2 – 238 Air Quality Update

The Committee noted the update from the Chair of the Working Group Cllr Graham Orme, who advised that the AQWG had now met and the two resident members had been chosen and advised.

EX2 – 239 To consider the Committee’s Resolutions Log

The log to be amended so that all the resolutions that are outstanding are more prominent with the help of Cllr Boyle.

EX2 – 240 Questions to the Clerk

An update was given regarding the new Town Boundary signs and that all quotes had now been received and would be submitted for Council approval.

Cllr Jones asked for an update regarding the SIDs, deputy clerk advised that she would be collecting them from Southway where they are currently stored to bring them back to the offices to be charged where Cllr Orme and Cllr Hunter

Date of next meeting – Thursday 1st April 2021 at 7.15pm Via Zoom.

The Meeting concluded at 8.15pm.

Councillor C Jones, Chairman

Signed

DRAFT

External Committee Resolution Log						
Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
04.07.2019	EX2 - 21	Air Quality	The Committee were advised that a meeting had taken place on 26th June with the Team Leader from the Cheshire East Environmental Protection Team. It was agreed that an Air Quality Drop In Session would be arranged.	On going		Complete
04.07.2019	EX2 - 22	Cemetery	The Committee were updated about the meeting with the Cemetery Board with the Chair of The Council and Chair of Committee Two regarding progressing forward and appointing councillors to the Cemetery Board. The Board offered two places. The Committee were advised of a further meeting with the Cemetery Board on 10th July. The Chair of the Committee to email a set of question to the Clerk to the Board.	Completed		Complete
05.09.2019	EX2 - 48	Parks and Play Areas	The Committee discussed the issues that had occurred over the summer at Fountain Fields and the latest vandalism. The Committee discussed the proposal of having security and costs were to be obtained. Questions over PCSO were raised and their role of reporting into the Council.	Completed		Complete
05.09.2019	EX2 - 50	Cemetery	That the Council write to the Cemetery Chairman to request information on the AGM and when it is being held and the appointment on their three members to the Board.	Completed		Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
03.10.2019	EX2 - 63	Cemetery	The Committee were advised of no update and no payment of invoice outstanding to date. Cemetery to be written to commenting on the disappointment in the Board on lack of repayment and communication.	moved to internal		Complete
03.10.2019	EX2 - 64	Market Proposal 2020	The Committee discussed the report and proposal from a market provider to run four markets in 2020 running in conjunction with Town Council Events including the Christmas Light Switch On. Some reservations were raised the Christmas Market. Discussions to be continued and on-going. Resolved: That the markets be discussed further at the next meeting.			Complete
07.11.2019	EX2 - 68	Consider Up Coming Events	<ul style="list-style-type: none"> • Remembrance Sunday – Committee discussed the upcoming Remembrance Service and were advised that all arrangements were in place. A letter of thanks to be sent to Engie Volunteer Group and Middlewich Community Pride for all their hard work in ensuring the Bull Ring and surrounding area were cleaned in readiness for the Service. • Christmas Light Switch On and Christmas Market – Committee discussed the upcoming Light Switch On and advised that road closure are in place, road traffic management booked. SP Energy confirmed as sponsor. Advised that market bookings are coming in steadily. Committee agreed the purchase of lanterns for the lantern parade. Resolved: that the update be noted and the matters discussed at the meeting be progressed.			Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
07.11.2019	EX2 - 69	Over 70s	<ul style="list-style-type: none"> • Committee advised that all arrangements in place • It was agreed to purchase gifts and bingo prizes. • Boars Head to be contacted regarding their bingo machine. • Overs 70s 2020 date set for Sunday 6th December <p>Resolved: that the update be noted and the matters discussed at the meeting be progressed.</p>			Complete
07.11.2019	EX2 - 70	Purchase of 10FT Christmas Tree for Hall and Decorations	<ul style="list-style-type: none"> • The committee discussed the options of a new 10ft Christmas Tree for Victoria Hall and it was agreed and chosen. • New lights and decorations options were discussed and the potential of sponsors of the new decorations. <p>Resolved: that the update be noted and the matters discussed at the meeting be progressed.</p>			Complete
07.11.2019	EX2 - 77	Maker Bee Market Proposal	<p>The Committee discussed the report and proposal from a market provider to run four markets in 2020 running in conjunction with Town Council Events including the Christmas Light Switch On. Some reservations were raised the Christmas Market. Committee agreed that this should go to Full Council for consideration.</p>			Complete
28.11.2019	EX2 - 82	Folk & Boat 30 FBWG Recommen	<p>The Committee considered and discussed the recommendation of the FBWG for the Headline act on the Saturday and Sunday, it was agreed to add a budget for the accommodation for artists on top of</p>			Complete
05.12.2019	EX2 - 86	Christmas Light Switch On	<p>To consider the report of Christmas Light Switch On and the Income & Expenditure</p> <p>RESOLVED:</p> <p>The Committee discussed the Christmas Income and Expenditure report. The Events Manager advised he was giving a his report the following month. The committee discussed the queries raised on the night including security, the Lantern Parade, possible sponsorship of event. Committee agreed to look at the lantern parade and ways</p>			Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
05.12.2019	EX2 - 88	Community Awards	To confirm Community Awards and Date Resolved: The Committee discussed the Oscars replacement with Community Awards for 2020 going forward. The date was discussed and would			Complete
05.12.2019	EX2 - 89	Town Crier Competition	The Committee discussed the Town Crier Event and date on which to hold it. It was confirmed that it could not be a standalone event and would need to run alongside another event. It was suggested that it was held at the same time as the Boat Pull in May 2020. The office to contact the Town Crier to ascertain if the suggested date was suitable.			Complete
09.02.2020	EX2 - 110	Community Centre	It was resolved that the committee approve the booking of the Community Centre and agree to match the current booking fee of £500 and agree to house the community centre's booking on Civic Way car park in a marquee with costings of a marquee being obtained by the Events Manager as in report EX2101	completed		Complete
09.02.2020	EX2 - 111	Town Crier Report	It was resolved that the competition will be held on Wheelock Street, paying for one night's competition, providing breakfast and lunch on day of competition and complimentary tickets for either Friday or Saturday night main stage as in report EX2102.	completed/canceled for 2020		Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
09.02.2020	EX2 - 112	Locking of Fountain Fields	It was resolved that the Admin Assistant contact the security company to arrange the continuation of locking of Fountain Fields at weekends, school holidays and opening them.	completed		Complete
09.02.2020	EX2 - 114	Town Hanging Baskets	Having had a verbal update regarding the Towns Hanging Baskets, It was resolved that the External Committee make a recommendation to full council, that the Town Council take on this role.	Completed		Complete
09.02.2020	EX2 - 115	VE Day Celebrations	It was resolved that the Council celebrate VE Day 75 with a Tea Dance to be held in Victoria Hall and on the 8th May 2020. External Committee noted the impact on the staff due to the day being a bank holiday and to make recommendations to the next Internal Meeting to consider this issue.			Complete
05.03.2020	EX2 - 128	Folk & Boat Update	It was resolved to approve the proposed recommendation as in report EXT1909 with exception of use of Salinae regarding small funfair rides and inflatables, to be sent back to F&B Working Group to discuss and explore further and to include the input of the stall Managers of Salinae.			Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
04.06.2020	EXT - 143	Parks and Play Areas	Write to Cheshire East calling for the immediate closure of the Skate Park on Booth Lane due to the health and safety concerns regarding the unprecedented current situation we find ourselves in.	complete		Complete
2.07.2020	EXT-151	Parks and Play Areas Update	To instruct Alpha Omega to start locking and unlocking Fountain Fields as instructed until further notice. Times are to be 8pm – 8am, 7 days a week	complete		Complete
2.07.2020	EXT-152	F&B 30 Report EXT2003	Agreed to a new two year marketing contract with a clause to be admitted that should it prove to be unsatisfactory the contract can be terminated after twelve months. Three quotes to be obtained by the Events Manager.	complete		Complete
2.07.2020	EXT-155	Air Quality Update	For the Terms of Reference to go to the Next Full Council along with the full membership of the working group	completed		Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
3.09.2020	EXT-168	Parks and Play Areas	1. The locking of the park revert back to Friday and Saturday nights during in term time and every night in October 2020 half term. 2. To continue locking at 8pm and to be reviewed at every committee meeting to go in line with the shortening of daylight. 3. To continue using the current security firm for the locking and opening of the park.	completed		Complete
3.09.2020	EXT-169	Face masks for pupils for Middlewich High	It was RESOLVED that the Town Council would investigate the costing of supplying the whole High School with masks and that the Deputy Clerk write to Morrisons to consider co purchasing the masks along with the Council. It was agreed that the Deputy Clerk once all information been gathered to prepare a report for Full Council.	To be agreed a date after the half term and press release.		Complete
3.09.2020	EXT-170	F&B30 Report EXT2004	It was RESOLVED that 1. To keep with the Commitments booking for F&B30 2. To keep with current line up 3. To check when balance is due to be paid	completed		Complete
3.09.2020	EXT-172	Two year Folk and Boat Marketing Contract	After Careful consideration it was RESOLVED to recommend contractor B to Full Council for the Marketing Contract for Middlewich Town Council's Folk and Boat Festival with a recommendation of a 12-month review after the first year.	Completed		Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
05.11.2020	EXT-200	Videographer for Virtual Christmas Lights Switch On	It was RESOLVED : To go with proposed Virtual format; to go with quote 1; to agreed with the date 4th December			Complete
03.12.2020	EXT-213	Fountain Fields	It was RESOLVED that the following: Fountain Fields to be continued to be locked on Friday and			Complete
03.12.2020	EXT-214	Webbs Lane Park	It was RESOLVED that the following: To investigate further solutions to the issues raised at Webbs Lane Park including regular visits by the local anti social team, Support Workers and Middlewich Beat/PCSO Team. To ask Ansa to make regular trips to clean the area. To investigate whether cctv is possible. To look into whether a site visit or zoom meeting with all involved.	updated report received from various agencies regarding any issues surrounding park, committee updated via		Complete
03.12.2020	EXT-217	Parking on Chester Road	Deputy Clerk advised that 3 attempts to report to 101, advised that she was going to take pictures and report it with evidence.			Complete
04.02.2021	EXT-221	FAB 2021	It was RESOLVED to cancel this year's FAB 2021 with offering full support to local business and hospitality should they stage a fringe festival themselves later in the year if government guidance changes and restrictions are lifted.			Complete
04.02.2021	EXT-224	Parks & Play Areas	It was RESOLVED that the following: Fountain Fields continue to be locked on Friday and Saturday nights at 5pm. Security Firm to be advised of the new locking times.	FF locking times updated, Skateboard England		Complete

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
04.03.2021	EXT-237	Parks	It was RESOLVED that Fountain Fields continue to be locked on Friday and Saturday nights at 6.30pm			Complete
09.01.2020	EX2 - 98	Air Quality	The Committee considered and resolved Councillor Orme's report and request for re-establishing the AQWG.	ongoing		Complete
08.10.2020	EXT-183	High School Face Masks	It was RESOLVED that 1. The Council fund the full purchase of the face mask 2. To go with option 2 3. To delegate the Clerk to progress this forward. 4. To write to the three primary schools within Middlewich to ascertain what help the town Council can give at this time.	Masks purchased, to be given after half term break, email gone to all		Complete
05.11.2020	EXT-202	Air Quality	It was RESOLVED that the following: That Cllr Orme write to Nick Kelly to invite to a Zoom Meeting to discuss the particulate particles. To go through the list of monitoring tubes and their locations and review.			Complete
03.12.2020	EXT-215	Air Quality Update	It was RESOLVED that the following: To arrange the first Air Quality Meeting before Christmas.	Meeting set for Monday 15th Feb		Complete
08.10.2020	EXT-179	Virtual Christmas Light Video	It was RESOLVED that the content of the video be agreed and that samples of each videographer that's quoted provide a sample of their video in order to make a decision and to take to full council.			Complete
03.06.2019	EX2 - 11	Cemetery	that the report be noted but a further in depth report be requested and a meeting be arranged to hold discussions with the Cemetery Board about bringing the Cemetery under the Town Council, the matters discussed at the meeting be progressed. Cllr D Latham			Superseded

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
15.08.2019	EX2 - 28	FAB 30	<ul style="list-style-type: none"> • Events Manager handed out a brief FAB Festival Summary which was noted. • The Committee were issued with and income v outgoings to date. • The Committee discussed going forward with FAB 2020 becoming known again as Folk and Boat to be discussed at next meeting. • Heart of Cheshire Marketing outlined their proposal for Folk and Boat 30 including a new website which would be user and mobile friendly there the FAB App would not be required. Also outline how they would be marketing in the run up to Christmas 2019 • Events Manager to obtain three main acts for Folk and Boat 30 by the end of September. • Committee also discussed the layout of Market Field and Civic 			Superceded
05.09.2019	EX2 - 44	FAB Working Group	<ul style="list-style-type: none"> • To look the volunteer roles and have more defining roles • Specific roles within the Group. • It was agreed that someone from the office would always be at the 	Ongoing		Superceded
03.10.2019	EX2 - 54	Town Council Future Events	The Committee considered and discussed future events for Town Council including the possibility of a market 4 times a year. This proposal would be discussed in part two. The Committee discussed when to hold the Community Awards including holding them as part			Superceded
07.11.2019	EX2 - 71	Folk & Boat 30	<ul style="list-style-type: none"> • Events Manager advised that he had a meeting with the Fire Officer who advised the change was possible. • Volunteers to sourced early. Contact Volunteer Group in Cheshire. Volunteer not to be used to man emergency exits or as additional security. • Sponsors evening to be in Victoria Hall on the Friday Night 			Superceded
07.11.2019	EX2 - 72	2020 Town Project "Use it or Lose It	The Events Manager spoke briefly regarding the Use It or Lose It Project. The Committee discussed moving forward with campaign and potential sponsors. To be added to the agenda of the next			Superceded

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
07.11.2019	EX2 - 76	Budget for Sunday Mainstage	The Committee discussed this briefly and agreed for it to be progressed by the FBWG and brought back to committee for consideration and approval. Resolved: that the update be noted and the matters discussed at the meeting be progressed.			Superceded
05.12.2019	EX2 - 90	Folk & Boat 30	The Committee discussed the F&B 30 updates including agreeing the contract for the Sunday headline act. The Committee were advised of the progress with the Friday headline act. Potential site layout discussed and advised that F&B Working group would be progressing this and would make recommendations for consideration. The new potential layout would mean applying for temp footpath closures. Risk assessment to be brought up to date.			Superceded
05.03.2020	EX2 - 129	Calender of Events 2020	It was resolved to approve the Calendar of Events and to be put on the Town Council Website and to include an online edition once available.			Superceded
2.07.2020	EXT-153	Christmas Light Switch On Report EXT2004	1. The Committee agreed the date of Saturday 5th December 2020 2. To have security at this year event in light of issues that occurred at the previous years event. 3. To invite the local PC and Supervisor to a meeting to discuss police presence at the Light Switch On.	cancelled		Superceded

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
3.09.2020	EXT-171	Christmas Light Switch On Report EXT 2005	1. That under the current guidelines, the traditional Christmas Light Switch on be cancelled for 2020 2. That under the current guidelines, the traditional Christmas Market on be cancelled for 2020 3. Subject to the current guidelines the Events Manager in discussion with local	Event cancelled, Festival fringe to be investigated, Virtual Switch on to be		Superceded
05.11.2020	EXT-199	F&B Update Report	It was RESOLVED to recommend to Full Council the rquest to appeal for with the Floating Market and Heritage Boats.			Superceded
05.11.2020	EXT-205	Covid-19 Contingency Plan for F&B30	It was RESOLVED that it was too early to decide and to review it again in January 2021. To contact the appointed Marketing Company to delay the start of the marketing contract until January 1st 2021.			Superceded
05.09.2019	EX2 - 42	Town Council Future Events	The Committee considered and discussed future events for Town Council including suggestions from the Events Manager, revised Boat Pull and the possibility of Middlewich Having a Food Festival. TheTown Crier Event was discussed and agreed that it would need to coincide with another event, to be discussed further at next meeting. The Committee discussed whether Council/staffing support is required. A smaller events group be explored and formed.	Ongoing		Superceded
09.01.2020	EX2 - 96	Folk & Boat 30	The Committee discussed the F&B 30 updates. Working Group to consider artist then make recommendations to the Committee. Deadline for Friday headline act to be 5pm Friday 10th January 2020. The Committee discussed the factoring in of VAT costs. Folk & Boat Working Group to submit meeting notes to future Committee meetings and the Chair or Vice Chair of the Working Group be invited to attend all External meetings.	ongoing		Superceded
09.01.2020	EX2 - 100	Folk & Boat 30	The Committee discussed the charges for Catering and resolved to a small increase. Fringe Registration to remain the same. Contract	ongoing		Superceded

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
20.01.2020	EX2 - 105	2020 Events Calender	The Committee resolved that a new site be found for the Funfair and that the calendar of events be approved.	ongoing		Superceded
03.06.2019	EX2 - 09	Parks and Play Areas	The Committee considered the report from the Parks and Play Area Group and discussed forming a Friends of Middlewich Parks Group to include the locking of the gates on Fountain Fields at night. an			On Hold
04.07.2019	EX2 - 20	Parks and Play Areas	The Committee were advised that a meeting had now taken place on 3rd July 2019 with the representatives of Cheshire East Ansa Parks and Recreation Team and the Vision Action Manager and the minutes circulated from that meeting. Committee discussed the progressing of the Middlewich Parks Friends Group. To be progressed and to be advertised for Members			On Hold
09.01.2020	EX2 - 94	Community Awards Date	The Committee discussed the Community Awards for 2020. The date was discussed and provisionally agreed to hold the event in October. The Hall diary to be checked for dates and provisionally			On Hold

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
09.01.2020	EX2 - 95	Town Crier Competition 2020	The Committee discussed the Town Crier Event and date on which to hold it. It was confirmed that it could not be a standalone event and would need to run alongside another event. It has been resolved to hold during Folk & Boat 2020. Queen Street Reformed Church to be spoken to regarding use of the Institute.			On Hold
03.06.2019	EX2 - 10	Air Quality	The Committee discussed ways to progress and advised that Cheshire East were appointing a new Air Quality Manager and that a meeting to be arranged for them to come and meet with the Committee. Committee also discussed the possibility of funding of Town Council own air quality testing with possible areas being Warmingham Lane, Nantwich Road, Brynlow Drive. This is to be explored further.			In Progress
04.06.2020	EX2 - 144	Air Quality	<ul style="list-style-type: none"> • Write to Cheshire East to request to provide information on where and why the tubes were removed and how long before they were replaced • What the data of the tubes are? • Call an emergency meeting of the Liaison Group to discuss the Town Council concerns the current situation regarding the odour 	on going		In Progress
08.10.2020	EXT-181	Locking of Fountain Fields	It was RESOLVED that Fountain Fields now be locked on Friday and Saturday nights at 6pm and to be reviewed again at next months Meeting.	ongoing		In Progress

Date	Res No	Regarding	Full Resolution	Action to Date	Target Completion	Status
08.10.2020	EXT-184	Wheelock Street Shop Front	It was RESOLVED that A)To support the scheme with the addition that the Deputy Clerk contact the business owners to ascertain there support and	Discussion had with Vision Manager		In Progress
05.11.2020	EXT-203	Resolution Log	It was RESOLVED that a system/formula be produced and brought to council in regards to resolutions for Vision.			In Progress
03.12.2020	EXT-212	Warmingham Speed Group	It was RESOLVED to receive the report and to suspend standing orders to allow the representative from the Speed Group to give an overview of the Groups report. To arrange a meeting with Cheshire East Highways to discuss the issues with speeding on Warmingham	Meeting held with Highways about Traffic Calming		In Progress
04.02.2021	EXT-225	Air Quality	It was RESOLVED to: Request that the diffusion tubes be replaced on Booth Lane and Cledford Lane and stress the importance of these tubes. The Clerk, Deputy Clerk and Cllr Orme to arrange a date within the next two weeks for the Air Quality Group.	Meeting set for Wednesday 17/02/21		In Progress
04.02.2021	EXT-227	Parking	To establish the results of the Survey that was carried out in 2019 and obtain their findings, conclusions and recommendations. The Deputy Clerk to write to the schools involved requesting they write to parents to remind them of the situation regarding parking and also speak to the Enforcement team about upping their patrol.	email sent for survey results		In Progress
04.02.2021	EXT-228	SIDs	It was RESOLVED to re establish the use of the current SIDs and they would be done by Cllr Orme and Cllr Hunter with other Cllr help. To contact the original company for training on downloading the collected information for surveying. Investigations to be madeas regards any external funding for the purchase of solar powered SIDs.	Sids collected from storage and put on charge		In Progress

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