

MIDDLEWICH TOWN COUNCIL
Victoria Building,
Lewin Street,
Middlewich, CW10 9AT
Telephone – 01606 833434
Email – admin@middlewich.org.uk



Dear Councillor

You are summoned to attend a meeting of the External Committee on **Thursday 4th June 2020 at 7.15pm**. The Meeting will be held using Zoom Video Conferencing. Councillors will receive an email invitation to join the meeting.

The public can join the meeting at <https://bit.ly/3ddH62Z> with password: MTC040220 or watch live on Facebook at www.facebook.com/middlewich.towncouncil.3

Yours sincerely

A handwritten signature in black ink, appearing to read "Lisa Benskin".

Lisa Benskin

Town Clerk

AGENDA

PART 1

1. Appointment of Chairman of the Committee
2. Appointment of Deputy Chairman of the Committee
3. Apologies for Absence
4. Declaration of Interests
5. Public Participation
A period not exceeding 5 minutes for members of the public to ask questions or submit comments
6. To review the Committee Terms of Reference (**attached**)
7. To approve the minutes of the meeting held on 5th March 2020 (**attached**)
8. To appoint members to the Folk and Boat Working Group
9. To consider the F&B 30 Report EXT2001 (**attached**)
10. To Consider the Events Calendar 2020 Report EXT2002 (**attached**)

11. To consider the current Planning Applications and Decisions

- a) **20/2024C** - Land adjacent to Watermeet, Nantwich Road, Middlewich, Cheshire CW10 0LQ
Proposal Outline planning application for the erection of up to 4 no. phased self-build residential dwellings, with primary access defined, ancillary facilities and associated infrastructure
Comments Deadline 26.06.2020

- b) **20/2064C** - Land at, Pochjin Way, Middlewich
Variation of condition no. 2 (approved plans) on planning approval 18/5833C Proposed two-way single carriageway road scheme to bypass Middlewich and referred to as the 'Middlewich Eastern Bypass', together with associated highway and landscaping works.
Comments Deadline 19.06.2020

- c) Parks and Play Areas Update
- d) Air Quality Update
- e) To consider the Resolutions Log (**attached**)
- f) Questions to the Clerk

PART 2

None

DATE OF NEXT MEETING: Thursday 2nd July at 7.15pm (via Zoom)

External Committee

Terms of Reference



The External Committee is a sub-committee of Middlewich Town Council with delegated authority to deal with matters related to;

- Events and Town Centre Management
- Open Spaces, Parks and Play areas
- Environment and Air Quality
- Planning
- Heritage

Membership

The committee shall consist of 8 members of Middlewich Town Council, with a quorum of 4 members. The Chairman, Town Mayor (ex officio) and the Deputy Town Mayor (ex officio) Appointment to the Committee will usually take place at the Annual Town Council Meeting, but the Committee may fill any vacancies as they arise throughout the Council year.

Frequency of Meetings

Meetings shall take place on a monthly basis, save for the month of August. Additional meetings can be called by the Town Clerk or the External Committee Chairman should they be necessary.

The minutes of Committee meetings shall be presented to the next practicable meeting of the Council.

Chairman and Deputy Chairman

The first item of business at the May meeting in each year shall be to appoint a Chairman and Deputy Chairman of the Committee. The Deputy Chairman will automatically chair the meetings should the Chairman be unavailable.

Budget

The Committee may authorise expenditure in accordance with the budget approved by Council and in accordance with the Financial Regulations.

The Committee shall, at its October meeting annually, agree a recommended budget for the forthcoming financial year, which will be presented with a recommendation to Full Council.

Functions of the Committee

Events and Town Centre Management

- Promotion of tourism and the town economy, town centre management, celebrations and events (including markets) and Christmas illuminations
- The Committee is directed to appoint an 'Folk and Boat Working Group' consisting of at least three members of the Committee who will research and develop ideas for the festival and make recommendations to the Committee. The Terms of Reference for the working group shall become

an annex to these Terms of Reference and be reviewed at the first meeting of the Committee each civic year when the membership of the working group shall be determined.

Open Spaces, Parks and Play areas

- To make recommendations on the Towns Parks and Play Areas
- To work closely with ANSA/CEC regarding current and proposed parks and play areas
- To work closely with local authority regarding the development of all parks and play areas

Environment and Air Quality

- To raise public awareness of air quality in Middlewich and encourage public engagement
- Responsibility for the Air Quality Working Group whose remit is to carry out a fundamental review of air quality and focus on measuring all DEEE's
- Work closely with CEC with respect to the Air Quality issues in the Town and consider methods of monitoring and plans for improvement of the same
- To report and monitor Street scene and Public realm issues to CEC
- To be responsible for Floriculture in the Town

Planning

- The Committee has delegated authority to consider and respond to any planning or licensing consultation referred to it in accordance with Standing Orders (save as set out below) and authority to consider and respond to other consultations on planning and licensing policy.
- Any Planning applications for the erection of 25 houses or more shall be considered by Full Council.
- Full Council will retain responsibility for the production, amendment and enforcement of the Neighbourhood Plan and any such related issues.

Heritage

- To work with the Heritage Officer and Middlewich Heritage Trust (MHT) to protect and promote the Town's Heritage both to residents and to encourage visitors and tourism to the Town.
- To consider and plan an annual heritage focused event to help with the above aim
- To promote the services the Heritage Officer can provide with respect to planning applications, consultations, and education to raise funds to help maintain the MHT.

Adopted:

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Victoria Building,
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Telephone – 01606 833434
Email – Clerk@middlewich.org.uk



EXTERNAL COMMITTEE

Minutes of a meeting of the Town Council's External Committee held in Room 3A, Victoria Building on Thursday 5th March 2020, commencing at 7.15pm

PRESENT

Councillor C Jones (in the Chair), S Boyle C Bulman, D Latham, G Orme, V Perez and G Williams

In attendance: N Antoney, Administrative Assistant and D Thompson Events Manager

EX2 – 124 APOLOGIES FOR ABSENCE

Resolved:

Councillor H Watkinson (Illness)

EX2 - 125 DECLARATIONS OF INTEREST

Resolved:

D Thompson declared an interest in all items relating to catering Cllr D Latham declared an interest in all matters relating to Business Support.

EX2 - 126 Public Participation

To consider any public questions raised on the night or submitted in advance.

Resolved:

No public questions were raised on the night or submitted in advance.

EX2 - 127 MINUTES

Resolved:

That the Minutes of the meeting of the External Committee held on the 5th February and 25th February 2020 be amended to reflect accurate attendance and re circulated to committee.

EX2 – 128 F&B30 Update Report EXT1909

The committee discussed the report of the Events Manager

It was **resolved** to approve the proposed recommendation as in report EXT1909 with exception of use of Salinae regarding small funfair rides and inflatables, to be sent back to F&B Working Group to discuss and explore further and to include the input of the stall Managers of Salinae.

EX2 – 129 Calendar of Events 2020

The committee considered and discussed the Events Calendar 2020.

It was **resolved** to approve the Calendar of Events and to be put on the Town Council Website and to include an online edition once available.

EX2 – 130 Air Quality Update

The committee considered the verbal update of Cllr G Orme

It was **resolved** to note the update provided by Cllr Orme and accept the recommendations to focus on measuring all DEEE's, consider purchasing/hiring monitoring stations. It was agreed for a motion the motion to be put to full council. The committee thanked him for all his work to date on this matter.

PART TWO

RESOLVED:

That the Meeting be moved into Part Two Session, and the Public and Press be excluded from the Meeting, on the basis that the items to be discussed involved commercially sensitive information.

EX2 – 131 To consider the quote for locking and unlocking of Fountain Fields

The committee discussed the quote provided.

Resolved:

It was **resolved** that the committee approve the quote and agreed the additional days in the school holidays until September 2020.

Date of next meeting – Thursday 2nd April 2020 at 7.15pm.

The Meeting concluded at 8.29 pm

Councillor C Jones, Chairman

Signed

Report to: External Committee

Report Ref: EX2001
Meeting Date: 15 June 2020
Agenda Item: 8
Prepared By: Events Manager



Subject: Middlewich Folk and Boat Festival 2020

1) FAB Fringe

Full council approved reducing registration to £100 for the 30th festival. The event manager is contacting all venues and a list of those confirmed will be advised for the next meeting.

2) FAB Wheelock Street Market

Proposal to stage markets on Wheelock Street on Saturday and Sunday was approved. The event manager has begun talking to Wheelock Street retailers to see if they would open on Sunday, and if staging a Sunday market is worthwhile.

3) FAB Schools Support

Proposal was approved for the council to invite all Middlewich School PTAs to have a (free) stall at the festival on Saturday or Sunday and the event manager is contacting all school PTAs with the offer.

Festival Planning Updates

- Main stage artists.

Whilst it is important to have quality artists the event manager suggests (given the circumstances), there is not a need to spend up to the 6k remaining budget for Friday night as the headline artist is already confirmed.

The FAB Working Group recommends `the Lottery Winners` as main support artist to Scouting For Girls. They are local (South Manchester) and have excellent social media following which has grown considerably since they were here in 2018. Fee £1000 + vat.

Alongside Moondogz is the opportunity to showcase another local band at this concert. Several are available eg Deja Vega-Luca State-Oceans On Mars, all within £250 budget.

Saturday night; replacing Toyah has proved extremely difficult due to many 80s festivals being rescheduled. Thanks to artists China Crisis the event manager has been in direct contact with 80s artists/management.

The recommended artist from the Working Group within budget is The Fizz. Fee £6000 + vat. Excellent profile artist with 3 ex members of Bucks Fizz to generate more interest and ticket sales for Saturday.

- **FAB Sponsorship**

Due to the virus and limited time for promotion the FAB Working Group has discussed and agreed to recommend reducing the value of sponsorship requested by 50% to attract sponsors to support the festival in September. See below from Steph/Marketing;

The current pandemic has caused many businesses to suffer substantial losses - I feel businesses may now struggle to raise/ justify investing at the current rates, The pandemic has also limited what we can offer to the sponsors in return for the investment therefore I feel it's only fair it is reduced. Finally as a community event I feel it is right for us to give something back - by reducing the sponsorship fees we would be opening the doors to businesses who may no longer have been able to consider being involved. I propose a clear and simple 50% off each package.

- **Artist Deposits**

The event manager continues to work with agents to ensure, if the festival is forced to cancel, artists deposits and contracts can be deferred to the 2021 festival on 18-19-20 June.

- **Venue Hire**

Cheshire East Council have extended their notice regarding no public events taking place on their land up to and including 31 August. This notice will be reviewed following government guidelines.

- **Cancellation**

It was agreed by full council, the 'potential to cancel', based on government guidelines should be reviewed each month.

By 20 July meeting the council should have enough government guidance to make a decision on the festival going ahead or not in September.

Note; the FAB Working Group recommends; if the festival is forced to cancel, that marketing focus strapline to say eg 'the 30th festival has been postponed to 18-19-20 June 2021'.

In effect the festival is cancelled but the perception of postponement is far more positive and is being used by many events/festivals. In our case the 30th Anniversary is an important milestone and attractive marketing point.

Decisions Required

1. Main stage artists recommended for Friday and Saturday night?
2. Reduction in Sponsorship value?
3. Members consider if they are happy to maintain the current postponement of the event until the meeting on 20 July?

Report to: External Committee

Report Ref: EX2002
Meeting Date: 15 June 2020
Agenda Item: 9
Prepared By: Events Manager



Subject: Middlewich Folk and Boat Festival 2020

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Decisions Required

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2. Reduction in Sponsorship value?
3. Members consider if they are happy to maintain the current postponement of the event until the meeting on 20 July?

MTC External Committee

4th June 2020

Planning –

List of Recent Registered Planning Applications – List A

App. No	Site	Description	Town Council Decision	Comments Deadline	Decision sent
20/2024C	Land adjacent to Watermeet, Nantwich Road, Middlewich, Cheshire CW10 0LQ	Proposal Outline planning application for the erection of up to 4 no. phased self-build residential dwellings, with primary access defined, ancillary facilities and associated infrastructure.		26.06.2020	
20/2064C	Land at, Pochjin Way, Middlewich	Variation of condition no. 2 (approved plans) on planning approval 18/5833C Proposed two-way single carriageway road scheme to bypass Middlewich and referred to as the 'Middlewich Eastern Bypass', together with associated highway and landscaping works.		19.06.2020	

Recent Decisions by Cheshire East Council on Planning Applications – List B

App. No	Site	Description	Town Council Decision	Cheshire East Decision	Decision sent
20/0150C	Land adjacent to 28 Newton Heath, Middlewich, CW10 9HL	Variation of condition 2 (approved plans) to planning approval 18/6044C - Proposed 2 storey domestic dwelling		Approved with Conditions 21.05.2020	

		with pitched roof			
20/0767C	Environmental Services Hub, CLEDFORD LANE, MIDDLEWICH, CW10 0JR	Proposal Build a hydrogen refuelling compound		Approved with Conditions 20.05.2020	

Ref No: 20/2064C
Mr J.P.A. Williams,
Clerk to Middlewich Town Council
VICTORIA BUILDINGS
Lewin Street
MIDDLEWICH
CHESHIRE
CW10 9AT

Development Management
PO Box 606
Municipal Buildings
Earle Street
Crewe
CW1 9HP

Telephone: **0300 123 5014**
E-Mail: **planning@cheshireeast.gov.uk**

Dear Sir/Madam

Date: 29-May-2020

TOWN AND COUNTRY PLANNING ACT AND ORDERS PLANNING CONSULTATION

Application No: 20/2064C
Proposal: Variation of condition no. 2 (approved plans) on planning approval 18/5833C Proposed two-way single carriageway road scheme to bypass Middlewich and referred to as the 'Middlewich Eastern Bypass', together with associated highway and landscaping works.
Location: Land At, POCHIN WAY, MIDDLEWICH
National Grid Ref: 372053 364952

I would be grateful for your observations on this proposal. The application form and plan(s) are available online by using the link below, selecting Application Details and View Documents:

<http://planning.cheshireeast.gov.uk>

or if you are viewing this correspondence electronically [please click here.](#)

If you have not agreed to view forms and plans online, a copy of the documents relating to the above application are enclosed with this letter.

We will normally make our decision within 8 weeks of receiving the application. For your views to be considered, I need to receive your comments by **19-Jun-2020**. In order to aid our electronic processes please email your comments to planning@cheshireeast.gov.uk. Any comments must be contained within the email and not submitted as an attachment. Your assistance in providing comments in this format is appreciated.

Once a decision has been made on the application, the decision on the application will be posted on the Planning pages of our website www.cheshireeast.gov.uk .

Yours faithfully

Head of Planning (Regulatory)

For any Development; Planning permission is only the start of the process. Please remember that your proposals may also require permission and inspection under the Building Regulations 2010 (as amended).

For all enquiries to ensure you meet your statutory obligations, please phone: 01270 375256 or 01270 686799