



Middlewich Town Council

MIDDLEWICH TOWN COUNCIL
Victoria Building,
Lewin Street
Middlewich, CW10 9AT
Telephone – 01606 833434
Email – Clerk@middlewich.org.uk

Dear Councillor

You are summoned to attend the Five Hundred and Eighty Third Meeting of Middlewich Town Council on **Monday 15th April 2024 at 7.15pm**. The Meeting will be held in Victoria Hall, Civic Way, Middlewich CW10 9AT.

Yours sincerely

Shaun Clough

Acting Town Clerk

Date of Issue

AGENDA

Part One

1. Cheshire East Council Ward Reports /Q & A 's
To receive and note Ward members reports.
To allow a question and answer session of no longer than 15 minutes (at the discretion of the Chair).
2. Apologies for Absence
To receive and approve apologies of absence.
3. Declarations of Members' Interest
To receive declarations of interest of personal, prejudicial, and pecuniary interests from members relevant to items under discussion at the meeting.
4. Public Participation
To consider any questions received in advance and to discuss any matters raised by members of the public at the meeting on agenda items. A period not exceeding 15 minutes for members of the public to ask questions or submit comments.

Pre submitted questions received in advance. More recent queries and questions will be dealt within due course (Delay due to holidays and staffing issues).

5. Mayor Statement

To note the Mayor's statement.

6. Members Reports

To receive reports from members on attendance at external meetings or events and an opportunity for members to bring matters to attention of the council for information or future discussion.

7. Confirmation of Previous Minutes

To receive and to approve as correct record the minutes of Full Council meetings held on following dates:

- a) 25th January 2024*
- b) 11th February 2024*
- c) 4th March 2024*
- d) 5th April 2024 – to follow*

8. Committee Minutes

To receive and note the minutes of the Committee meetings held on the following dates:

- a) HR Committee 15th January 2024*
- b) Hr Committee 29th January 2024*
- c) Finance Committee 4th March 2024*

9. Complaints Policy

To discuss, approve and adopt the updated complaints policy.

10. Clerk Report

To note the update of the Town Clerk.

11. Working Group

To consider and agree the proposal for the Community and Environment Working Group (formerly Air Quality Working Group) including its terms of reference.

12. Open Space Maintenance.

To action and adopt the recommendation of the report on open space maintenance. Report enclosed, to be updated prior to the meeting.

FINANCE

13. Payments

To approve invoices for payment.

14. Review of Year-to-Date Income and Expenditure

To note the year-to-date Income and Expenditure for January, February and March 2024

15. Replacement CCTV Camera in Fountain Fields.

To discuss, consider and approve the recommendation of a replacement camera.

16. Finance Committee Recommendations

To consider, discuss and approve the following recommendations from the Finance Committee:

- a) *Financial Risk Register*
- b) *Corporate Risk Register*
- c) *Asset Register (work in progress)*

COMMUNITY AND ENVIROMENT

17. Air Quality and Traffic reports.

To note the air quality and traffic reports.

PART 2

To make a resolution to move into Part 2 session and exclude the public and press from the meeting on the grounds that the matters to be discussed contain confidential information relating to staffing and financial matters and commercially sensitive information.

18. STAFFING UPDATE AND PROPOSALS

FUTURE MEETING DATES

To note dates of forthcoming meetings:

April 2024

Full Council Meeting – 15th April 2024
Annual Town Meeting – 26th April 2024

May 2024

Finance Committee – 7th May 2024
Annual Council Meeting Mayor Making – 9th May 2024
Full Council Meeting – 20th May 2024